



UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

SELECTION PROCESS

Internship for UNHCR-Brazil

Protection Unit

The United Nations High Commissioner for Refugees (UNHCR) is looking for university under-graduate students interested in an internship at its Protection Unit in Brasília, Brazil.

There is **one** full-time position available. Occasionally, there will be the need to attend events over the weekends.

The work unit will provide interns who do not receive financial support from an outside party a Food and Local Transportation Allowance, which will be the equivalent of 10% of the Daily Subsistence Allowance (DSA) of the duty station and be based on 30 calendar days, paid in local currency.

At the end, the intern will receive a Certificate of Internship upon satisfactory conclusion of the assignment and having completed the UNHCR mandatory e-Trainings.

UNHCR encourages the application of indigenous persons, afro descendants, LGBTI, persons living with HIV/AIDS and other minority groups. All applications will be treated with the highest confidentiality.

TERMS OF REFERENCE

1. **Assignment Title:** Protection Intern
2. **Duration:** 3 months (renewable for an additional 5 months).
3. **Location:** Brasília, Brazil
4. **Expected starting date:** 15 October 2018
5. **Host Agency:** United Nations High Commissioner for Refugees – UNHCR



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6. Description of duties:

Under the supervision of the Protection Officer, the intern will perform the following activities:

- Research issues of concern to UNHCR in the area of Protection, International Law on Refugees and Stateless Persons;
- Translation of documents;
- Collect Country of Origin information to support the refugee status determination process based on UNHCR guidelines;
- Draft presentations, reports, statistical compilations;
- Support UNHCR's trainings and events;
- Develop other activities as needed.

7. Qualifications / Requirements:

- Under-graduate students in Law, International Relations, Social Sciences or related fields (flexible);
- Pro-activeness, flexibility and adaptability required;
- Excellent interpersonal skills;
- Ability to work under pressure and manage stress efficiently.

8. Competencies:

- Computer skills: MS Office, including Excel, Word, PowerPoint and Outlook.
- Language skills: Fluency in Portuguese (oral and written); good working knowledge in English. Working knowledge in Spanish and/or French is an asset.

9. Application: Interested candidates should send the Personal History Form and motivational letter (in English) to **brabrhr@unhcr.org** by **28 September 2018**, with the subject line "Protection Intern".

10. Only short-listed candidates will be contacted for an interview.