



United Nations High Commissioner for Refugees (UNHCR)

Internal / External Vacancy Announcement

Vacancy Notice No. 20/LIM/01

Title of Post	Senior Livelihood and Economic Inclusion Assistant	Category/Grade	LICA – 5
Post Number	Not applicable	Reporting Date	2 March 2020
Type of Contract	UNOPS - Local Individual Contractor Agreement (Initial contract – 6 months)	Date of Issue	17 January 2020
Location	Lima, Peru	Closing Date	31 January 2020

Organizational Context

The Senior Livelihood and Economic Inclusion Assistant will be part of the livelihoods unit within the Operation. The incumbent will support in operationalizing the strategic vision to align livelihoods and economic inclusion efforts with the Global Compact on Refugees (GCR), which underscores the need to mobilize additional actors and to adopt a whole-of-society approach to strengthen refugee self-reliance and help ease pressure on host countries. S/he will contribute to the objectives of the unit under the direct supervision of the (Senior) Livelihood and Economic Inclusion Officer.

The Senior Livelihood and Economic Inclusion Assistant will collaborate closely with UNHCR livelihoods partners, government agencies, private sector and financial services providers as well as other relevant stakeholders to enhance the economic inclusion and improve self-reliance of both persons of concern (PoC) and host community members. The incumbent will also be expected to deliberately explore opportunities of collaboration with other UNHCR cross cutting areas such as protection, education, cash, partnerships, research and analytics, SGBV, solutions, complementary pathways and more. To document good practices, results and to generate knowledge, the Senior Livelihood and Economic Inclusion Assistant will work closely with the supervisor to build on UNHCR databases and support regular information sharing and coordination among different humanitarian, developmental and governmental stakeholders. S/he will assist to mobilize refugees of different age, gender and background and to ensure that all stakeholders well understand the potential of economic inclusion of refugees and host community members, and to help communicate opportunities to PoC.

Duties

- Explore partnerships with relevant stakeholders to enhance economic inclusion of UNHCR PoC. This includes working with economic development agencies to adapt their programmes to become inclusive of UNHCR PoC, working with the private sector to enhance inclusion of UNHCR PoC in their labour force and supply chains, working with financial service providers to enhance financial inclusion, and working with public and private sector service providers to include UNHCR PoC in supporting services (business development, micro-finance, training, saving accounts, poverty alleviation and social protection, etc.).

- Support work with the multi-functional team, more specifically with the Protection Unit, to collect information about the legal framework for the right to work and rights at work.
- Support the implementation of socioeconomic and wealth ranking surveys to inform targeting, monitoring and facilitation of the engagement of development programmes.
- In case UNHCR is implementing specific livelihoods activities, work closely with and provide technical assistance on livelihoods interventions to help ensure they are market-based, and that the role of UNHCR has been strategically determined in consideration of its comparative advantage vis-à-vis other partners.
- Prepare field reports and other relevant reports relating to livelihoods and make recommendations for interventions that enhance refugee economic inclusion to the designated officer.
- Provide overall support to the supervisor including assistance in the organization of meetings, workshops and working sessions.
- Organize and participate in workshops, training programmes, monitoring visits and working groups with regards to livelihood programming.
- Draft routine documents, contribute to assessments, and participate in inter-agency meetings.
- Perform other related duties as required.

Minimum Qualifications

- Completion of the Secondary Education with post-secondary training in Business Management, Rural development, Socio-Economic development, Financial management, Economics/International Economics or other related field.

Experience

- Minimum 5 years of previous relevant job experience.
- Essential: Experience in facilitating the economic inclusion of vulnerable and marginalized groups in collaboration with internal and external stakeholders, ideally in varied field contexts. Experience in working in partnership with private sector, NGOs, UN organisations, and government authorities in sub-sectors relevant to livelihood programming e.g. microfinance, employment, entrepreneurship, private sector development, local economic development, poverty reduction, agriculture, livestock, vocational and technical education and training, etc.
- Desirable: Knowledge of refugee protection principles and framework. Completion of UNHCR learning programmes or specific training relevant to functions of the position.

Functional skills

- EX-Field experience
- LV-Livelihoods & sub-sectors (value-chain upgrading, microfinance, cash assistance, etc.)
- EX-Experience with Inter/Non-Governmental Organization (INGO/NGO)

Language Requirements

- Knowledge of English and/or UN working language of the duty station if not English.

Competency requirements

Core Competencies:

- Accountability
- Communication
- Organizational Awareness
- Teamwork & Collaboration
- Commitment to Continuous Learning
- Client & Result Orientation

Cross-Functional Competencies:

- Planning and Organizing
- Stakeholder Management

- Analytical Thinking

[Submission of Applications](#)

This vacancy is open for qualified Peruvians only. Female candidates are encouraged to apply

IMPORTANT

Interested candidates for this vacancy must submit a Personal History Form (PHF) duly sign and its supplementary pages (if applicable), download by clicking on the followings links:
<http://www.unhcr.org/recruit/p11new.doc> <https://www.unhcr.org/recruit/unhcr-phf-sup.docm>

All documents must be in PDF format.
File name should include the candidate's last name.

Written test may be administered.

All candidates should submit their application via e-mail to admin.peru@unhcr.org

Please quote the following Reference in the subject line and in your motivation letter: **Snr Livelihood Assistant_Lima_2020**

Applications received after the closing date will not be considered.

- Only those candidates that are short-listed for interviews and tests will be contacted.
- Please no phone calls. All queries should be done by e-mail.

